



DEPARTMENT OF LIQUOR CONTROL

Isiah Leggett
County Executive

George F. Griffin
Director

M E M O R A N D U M

To: Montgomery County Class B restaurant or hotel (on-sale) beer, wine and liquor license

From: Kathie Durbin
Chief, Licensure, Regulation & Education
Montgomery County Department of Liquor Control

Date: August 3, 2011

Re: Catering extension privilege

It has come to our attention there may be confusion regarding the rules and regulations concerning the county catering extension privilege. I hope this memo provides clarity.

- The Annotated Code of Maryland, Article 2B, § 6-706, and the Board's Rule 2.3(b), authorizes the holder of a Class B, Beer, Wine, and Liquor License, On Sale Only, Hotel/Restaurant to provide alcoholic beverages along with food for consumption at **catered events** that are held off the licensed premises.
- The privilege of providing alcoholic beverages along with catered food may be granted by the Board of License Commissioners only after the holder files a catering privilege application with the Board. (Application link below)
<http://www.montgomerycountymd.gov/content/dlc/liquor/LRE/pdf/files/cateringprivilegepermit.pdf>
- If the Board approves the catering privilege application, a Class B-BWL catering privilege license will be issued.
- The catering privilege license issued must be brought to the premises of each catered event.
- The holder of a catering privilege license must meet all the requirements set forth in Article 2B, Section 6-706. Fourteen (14) days before each event, the holder of the catering privilege license must provide the Board with written notification and details about the catered event. (link below)
<http://www.montgomerycountymd.gov/content/dlc/liquor/LRE/pdf/files/cateringprivilegeeventrequestforapproval.pdf>



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- The holder may exercise the privileges under this extension only during the hours and days that are permitted within Article 2B for a Class B BWL license.
- The holder is responsible for age verification prior to service of alcohol.
- At the conclusion of a catered event, all containers of alcoholic beverages must be returned to the principal place of business of the holder of the Class B license.
- The holder of the Class B BWL License shall have at least one individual on-site who has been certified by an alcoholic awareness program that is licensed by the State Comptroller.

Please note the intention of the catering extension is to allow the holder/licensee to be contracted as a caterer. Self-sponsored events are prohibited; the holder/licensee may not act as a sponsor or promoter.

Thank you for your attention in this matter. If you have any further questions you may contact the Licensure, Regulation and Education office at 240-777-1999.